



HOSA



REGIONAL LEADERSHIP
CONFERENCES

2011-2012

Regional Leadership Conferences 2011

Region 1 & 2
October 25, 2011
John Muir Health
Concord, CA
5 p.m. to 9 p.m.

Region 3
October 26, 2011
Holiday Inn Fresno Downtown
Fresno, CA
10 a.m. to 2 p.m.

Region 4
November 14, 2011
Crowne Plaza LAX
Los Angeles, CA
10 a.m. to 2 p.m.

Region 5
November 15, 2011
Sheraton Ontario Airport
Ontario, CA
10 a.m. to 2 p.m.

California HOSA is excited to present the 2011 Regional Leadership Conferences! All chapter officers are encouraged to join us, and all members are welcome.

Highlights of the Regional Leadership Conferences:

- ★ Learn new ideas to continue to help your chapter succeed!
- ★ Discover innovative solutions to improve chapter success!
- ★ Find the best techniques for chapter growth!
- ★ Hear about the latest HOSA opportunities!
- ★ Get the competitive edge by learning competition updates!
- ★ Network with other chapters from your region!

Important Items to Note:

- ★ Chapter officers are encouraged to attend. All members and advisors are welcome.
- ★ Registration must be submitted by October 14 to avoid the \$10 late fee. On site registrations are welcome but meals are not guaranteed and the \$10 late fee will apply.
- ★ E-mail registration form to registration@cal-hosa.org and mail payment to the Financial Office. After e-mailing registration forms, you will receive an invoice.
- ★ Chapters must attend the Regional Leadership Conference in their designated region.
- ★ Participant check-in/registration begins 30 minutes prior to the program.



Regional Leadership Conference Overview

Who:	Chapter Officers are encouraged to attend All members and advisers are welcome
When and Where:	<p>October 25 - Region 1 & 2 John Muir Health 2540 East Street, Concord, CA 94520</p> <p>October 26 - Region 3 Holiday Inn Fresno Downtown-Convention Center 1055 Van Ness Ave., Fresno, CA 93721</p> <p>November 14 - Region 4 Crowne Plaza LAX 5985 W. Century Blvd., Los Angeles, CA 90045</p> <p>November 15 - Region 5 Sheraton Ontario Airport 429 N. Vineyard Ave, Ontario, CA 91764</p>
How Much:	\$20 per attendee for chapter officers, members, and advisors
Why:	Learn about: <ul style="list-style-type: none">• Individual and chapter leadership development• Fundraising ideas• Advisor in-service, mentoring, and updates• Chapter growth and activities• Conference and competition updates• Public relations and visibility
Meal:	One meal is included in conference registration. Region 1 & 2 (Concord): Dinner provided Region 3, 4, & 5 (Fresno, Los Angeles, & Ontario): Lunch provided



Regional Leadership Conference Schedules

REGION 1 & 2 (*Concord*)

4:30 p.m.	Registration
5 p.m. to 5:45 p.m.	Opening Session & Energizer Activities
5:45 p.m. to 6 p.m.	Break
6 p.m. to 6:45 p.m.	Membership Success Strategies
6:45 p.m. to 7:15 p.m.	Dinner
7:15 p.m. to 8 p.m.	Chapter Leadership Success Strategies
8 p.m. to 8:45 p.m.	Leadership Success Strategies
8:45 p.m. to 9 p.m.	Closing Session

REGION 3, 4, & 5 (*Fresno, Los Angeles, & Ontario*)

9:30 a.m.	Registration
10 a.m. to 10:45 a.m.	Opening Session & Energizer Activities
10:45 a.m. to 11 a.m.	Break
11 a.m. to 11:45 a.m.	Membership Success Strategies
11:45 a.m. to 12:15 p.m.	Lunch
12:15 p.m. to 1 p.m.	Chapter Leadership Success Strategies
1 p.m. to 1:45 p.m.	Leadership Success Strategies
1:45 p.m. to 2 p.m.	Closing Session



Regional Leadership Conference Registration Information

- Contact:** Mike Oechsner, Associate Director
Office: 916.905.0031
Mobile: (360) 219-6342
Email: registration@cal-hosa.org
- Registration:** \$20 registration fee per attendee
Make checks payable to "California HOSA" and mail to the Financial Office:
California HOSA Financial Office
P. O. Box 912
Jacksonville, OR 97530
- Registration Deadline:** October 14, 2011
- Late Registration:** Registration received after October 14 will be subject to a late fee of \$10.00 per person.
- Substitutions:** Substitutions are accepted, but no refunds will be made. Submit all information for new attendees via email to registration@cal-hosa.org. All name changes made onsite will be accepted with a \$10.00 payment per change.
- Submitting Registration:** Registration spreadsheets are to be submitted electronically and will not be accepted any other way. Please submit electronic registration spreadsheets to registration@cal-hosa.org. The Statement of Assurance should be faxed to 916.471.6538 or can be mailed to the Financial Office.
California HOSA Financial Office
PO Box 912
Jacksonville, OR 97530



Regional Leadership Conference Training Team

State President

Antonio Hernandez



Vice President

David Espinal



Secretary

Edmund Pacleb



Representative at Large

Raúl Hasbún



Region 1 VP

Alan Dao



Region 2 VP

Chris Aguirre



Region 3 VP

Samantha Powell



Region 4 VP

Eun (Grace) An



Region 5 VP

Juan Valenzuela



Post-Secondary Representative

Iris Rodriguez



Regional Leadership Conference Training Team (continued)



**Amy Gallimore, Director of Leadership
TRI Leadership Resources
Lead Presenter and Trainer**

What do you get when you cross Southern charm and amazing leadership expertise? You get a witty and hilarious speaker and trainer ready to lift your spirits, enlighten your mind, and raise your organization's leadership to new heights. You get the dynamic and engaging AMY GALLIMORE!

Amy hails from the Volunteer State of Tennessee where her high impact training highlights the powerful health benefits of humor and the many ways laughter contributes to positive leadership. Amy's presentation style engages the hearts and the minds of the audience. She has worked with professional organizations, faith-based institutions, corporations, high school associations, and college campuses. Drawing from her Southern roots, her experience traveling nationwide as a business owner, and her educational background, Amy's message appeals to folks from all walks of life.

In addition to her speaking and leadership development expertise, Amy is also an organizational specialist and event planner. She received her Bachelor's Degree in Speech Communications from the University of Tennessee-Knoxville and her Master's Degree in College Student Personnel Administration from the University of Georgia.

As a proud "Volunteer," Amy is dedicated to helping many nonprofit organizations. Amy continues to actively volunteer in her community working to empower youth and adults to make a difference.



Conference Policies

The Participant Code of Conduct will be strictly enforced.

Only participants registered for the conference may enter the conference facilities. Students may not leave the conference facilities without the permission of their advisor.

Students may not attend the event unless there is a school-approved chaperone in attendance with them. The adult advisor/chaperone must pick up registration onsite and ensure that their students are supervised and participating fully in the educational leadership activities.

Each conference participant/guest, by choosing to attend this conference, grants permission to California HOSA and its affiliates and their respective licensing agents to utilize the participant/guest's image, likeness, actions, and statements in any live or recorded audio, video, or photographic display or other transmission or reproduction, in whole or in part, of the conference and any surrounding activities.

Please note any special accommodations or requests for a vegetarian entrée on the registration form.

Attire

Appropriate HOSA attire is required at the Region Leadership Conferences.

HOSA uniform

- Tailored navy blazer with emblem affixed over the heart.
- Shirt/blouse for females (white tailored or short-sleeve white jewel neck shell)
- Shirt for males—white closed-neck, man-tailored dress shirt, suitable for use with a tie
- Accent for female members - maroon HOSA scarf or tie is optional but not required
- Accent for male officers - navy or maroon long tie
- Matching navy slacks for males and matching navy slacks or skirts for females
- **Closed-toe** blue or black shoes (hose optional)

OR

- **Black or navy blue suit with a white shirt** (the white shirt can be the member's choice)
- **Closed-toe** blue or black shoes (hose optional)
- Male members **MUST** wear a tie
- Female members may choose to wear **knee-length** skirt or slacks



Code of Conduct & Statement of Assurance

The 2011-12 California HOSA Code of Conduct, Medical Release Forms, and Advisor Statement of Assurance must be completed. Advisors are to maintain the Code of Conduct and Medical Release Forms in their possession and must submit the Advisor Statement of Assurance prior to registration.

ADVISOR STATEMENT OF ASSURANCE

Advisors attending California HOSA events must review, sign, and return this statement of assurance along with their registration materials for each California HOSA conference/event.

Event: California HOSA Region Leadership Conferences

Date: October 25, October 26, November 14, and November 15, 2011

As the advisor responsible for the students attending this event I confirm that:

- I have reviewed the permission/medical release form with my students and I will have a completed copy of the permission/medical release form for each student attending in my possession for the duration of the above event, including travel to and from this event.
- I understand that California HOSA will not collect the individual student forms for this event and that they are to be kept in my possession.
- I understand that students attending the above event may have the opportunity to participate in activities outside of the conference facility, thus requiring walking or further public transportation. I have discussed this with the students and their parents/guardians and have also informed them of proper etiquette and safety precautions while traveling in/around metropolitan areas.
- I understand that proper completion of the permission/medical release form provides the best protection for my students' needs and my liability during a California HOSA event.
- I have checked with my administrator and have secured authorization for my chapter to travel to this event and have reviewed all school/district policies regarding supervision of students on trips and will abide by them.
- The responsibility for the safety of the delegates from this chapter rests with people signing this Statement of Assurance.
- I will participate in all general sessions during the conference and fulfill my assigned responsibilities during the conference.
- I will patrol the halls (even during the day, if necessary), stay up until students and/or halls are quiet, enforce the conference Code of Conduct and Dress Code, and regularly check-in with my students.
- I will ensure that myself and chaperones assisting me will:
 - Follow the conference Code of Conduct and Dress Code
 - Act responsibly and interact appropriately with students

I have read the above and hereby offer assurance that I understand and agree to comply with the policies stated on the Permission Forms as indicated by my signature appearing below.

Advisor Signature:	
Chapter Name:	
Date:	

PERMISSION/MEDICAL RELEASE FORM (3 PAGES TOTAL) ALL CALIFORNIA HOSA SPONSORED ACTIVITIES 2011-2012

- Revised August 2011 -

CODE OF CONDUCT

Attendance at any California HOSA sponsored conference or activity is a privilege. The following conduct policies will apply to all delegates: students, alumni, advisors, and any other authorized persons attending the activity. This form must be signed by each student and alumni (under 21) attending a CALIFORNIA HOSA activity and submitted to the chapter advisor prior to the respective registration deadline. The chapter advisor must have a completed copy of the permission/medical release form for each student attending in their possession for the duration of the event, including travel to and from the event. This Form must be kept on file in the local school district after conference.

Delegates shall abide by the rules and practices of *CALIFORNIA HOSA and school district policies* at all times to, during, and from the designated point of origin of the activity. Delegates shall respect and abide by the authority vested in the CALIFORNIA HOSA organization. The standards outlined in this document constitute the CALIFORNIA HOSA Code of Conduct.

The following shall be regarded as severe violations of the CALIFORNIA HOSA Code of Conduct:

Should a conduct code violation occur for item 1 through 7 below, regardless of when exposed, the violating student(s) will be sent home and will not be eligible to attend any other state, regional, or national conference during that school year. If the violation warrants it, law enforcement may also be notified. Determination of penalties for violations will be at the discretion of the State Management Team or the Board of Directors.

1. **Alcohol, Drugs and Tobacco:** a student shall not possess, use, transmit, be under the influence of, or show evidence of having used an alcoholic beverage, other drugs, substances or tobacco products capable of or intended, purported, or presumed to be capable of altering a student's mood, perception, behavior or judgment; other than properly used, over-the-counter pain relievers and medications prescribed by a physician for an individual student and must be on record with the advisor. Nor shall the student possess, use, sell or transmit paraphernalia associated with drugs, alcohol, or chemical substance in any form (including tobacco), at any time, or under any circumstances, on public or private properties.
2. **Curfew:** Committing serious violations of curfew regulations as outlined in item 9 below.
3. **Willful Companionship:** Being in the willful companionship of someone who violates any portion of the conduct code, or failing to report any direct knowledge (other than hearsay) of the conduct code violations.
4. **Personal Conduct:** Cheating, dishonesty, or taking unfair advantage of others; participating in social activities other than those with conference participants; conducting acts and/or possession of weapons capable of causing bodily harm or fear of life, defacing or stealing any public or private property (for which financial responsibility will rest solely with offending individuals or their chapter); breaking the law; other serious violations of personal conduct regulations.
5. **Serious Violations** of the student conduct code of the school district or school that the student represents.

6. **Private Transportation:** Driving or riding in a private automobile during a conference, unless accompanied by an authorized advisor. (Delegates are to be housed at the conference site) Occasionally a chapter advisor, under special circumstances, may allow a student to drive or ride in a private automobile to a conference. These students are required to complete a "Permission to use Private Transportation" form to the chapter advisor prior to the conference. Permission to drive/ride applies to transportation of the student named on the form and only to and from the conference site. Once a driving/riding delegate has arrived at the conference site, he/she shall not be in a private automobile again until leaving the site at the end of the conference.
7. **Abusive Behavior and Lewd Conduct:** A student shall not engage in any lewd, indecent, sexual, or obscene act or expression or possess such materials. A student shall not engage in verbal, physical or sexual harassment, hazing, or name-calling. The use of slurs against any person on the basis of race, color, creed, national origin, ancestry, age, sex, sexual orientation, or disability is prohibited.

The following shall be other violations of the CALIFORNIA HOSA Code of Conduct:

Should a conduct code violation occur for items 8-12 below, regardless of when exposed, the violating student(s) may be sent home and may not be eligible to attend any other state, regional or national conference during that school year. Determination of penalties for violations will be at the discretion of the State Management Team or the Board of Directors or local Advisor.

8. **Conference Conduct:** Failing to wear the supplied conference ID badge and wristband (when provided) at all times from arrival at the conference until departure at the end of the conference; leaving sessions prior to their conclusion (except in the case of emergency); failing to attend all general sessions and assigned activities (including workshops, competitive events, committee meetings, etc.) for which a delegate is registered (unless engaged in a specific assignment taking place at the same time); not abiding by the rules and regulations of HOSA or school/district policies from the time he/she leaves his/her home or school for any activity and the time he/she returns to the same home or school following the activity.
9. **Curfew:** Failing to be in your assigned hotel room from the curfew time designated in the conference program until 6 a.m.; causing any noise or other disturbance audible by anyone in the hallway after designated curfew time; ordering any food after the designated curfew time; causing any other unnecessary disturbance or participating in any other inappropriate activity after the designated curfew time.
10. **Dress:** Failing to abide by the dress regulations established for the conference, as outlined in the Dress Code.
11. **Personal Conduct:** Failing to report accidents, injuries or illnesses immediately to the local HOSA Advisor; failing to keep adult advisors informed of activities and whereabouts at all times; failure to comply with established grievance process for disputes about competitive event results/processes (including personally confronting judges or event administrators); using tobacco products outside of local school district policies and state law; having a member of the opposite sex in a room if no adult chaperone is present and the room door is not visibly open (e.g., the door may be propped wide open); having a delegate or advisor of the opposite sex in a room without a third person present and the door visibly open.
12. **Hotel Conduct:** Failing to meet the professional standards of housing facilities; accruing incidental room charges (i.e. phone calls, room service, pay-per-view movies, etc.) without settling the account prior to check-out; throwing objects out the window or into the hallway; moving hotel furniture from rooms (e.g., onto the balcony); failing to follow hotel rules and regulations.

Individual School District Policies may supersede the code of conduct.



CALIFORNIA HOSA DELEGATE PERMISSION/MEDICAL RELEASE FORM (Students and Alumni are collectively referred to as "Delegates" in this document)

Conduct Code Endorsement, Permissions to Attend California HOSA Sponsored Activities, and Authorization to use pictures or student name in publications.

Release of Claim for Damages, Emergency Medical Treatment Authorization:

Name of Delegate _____	Date: _____
Home Address _____	Phone: _____
_____	Date of Birth: _____
Name of High School _____	Phone: _____
Advisor (s) in Charge _____	

This is to certify that *the above named delegate* has my permission to attend all California HOSA sponsored activities for the 2011-2012 School Year. I also do hereby, on the behalf of *the above named delegate* absolve and release California HOSA, the school officials, the HOSA chapter advisors, conference staff, and California HOSA staff from any claims for personal injuries/damages which might be sustained while he/she is en route to and from or during the HOSA sponsored activity.

I authorize the above named advisor or the California HOSA staff to secure the services of a doctor or hospital for *the above named delegate*. I will incur the expenses for necessary services in the event of accident or illness and provide for the payment of these costs.

I grant permission to California HOSA and its staff/contractors, State Department of Education, and sponsors/supporters to use the above delegate's name and likeness (including photographs, video footage, silhouettes, and audio clips) in publications, productions, promotions and on websites for informational, promotional and other related purposes without further consideration, and acknowledge the right of California HOSA to crop, treat, edit, or otherwise modify the photographs, video footage, silhouettes, and audio clips at their discretion.

I also understand that the chapter advisor determines the criteria at the local site, for individual students and alumni to attend and participate at all HOSA activities.

We have read and agree to abide by the supplied California HOSA Code of Conduct. Should a code of conduct violation occur, law enforcement personnel and or security may be called to assist, and a conduct code committee may be called with the ultimate punishment being that the student may be disqualified and sent home at their/their family's expense and/or be removed from office if in an officer status. If the delegate is sent home reasonable care shall be exercised to ensure a safe, expedient, and financially feasible mode of transportation back to the home community of the delegate involved. We are aware of the consequences that will result from violation of any of the above guidelines.

Student Signature _____	Date _____
Parent / Guardian Signature _____	Date _____
Chapter Advisor Signature _____	Date _____
School /ROP Official Signature _____	Date _____

MEDICAL INFORMATION

Known allergies (drug or natural) _____

Special medication being taken _____

Date of last tetanus shot _____

History of heart condition, diabetes, asthma, epilepsy or rheumatic fever _____

Any physical restrictions _____

Other conditions _____

Family doctor _____ Phone _____

INSURANCE INFORMATION

Company Name _____ Policy Number _____