

# Cal-HOSA Student Bylaws



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# CALIFORNIA HOSA STATE STUDENT BYLAWS

## ARTICLE I NAME

The name of the organization shall be the California HOSA: Future Health Professionals. The title Cal-HOSA, Inc. shall be used to designate the organization. Here after referred to as Cal-HOSA.

## ARTICLE II PURPOSES

### Section A. Purposes

#### Subsection 1. Purpose Statements

- 1.1 To promote health science/careers education for middle, secondary, and postsecondary students.
- 1.2 To develop a respect for health careers education which will contribute to occupational competence.
- 1.3 To promote organizational communication with professional groups, associations, businesses, industries, and other organizations.
- 1.4 To recognize individual achievement in scholarship, occupational, and leadership skills and services rendered by providing recognition and awards.
- 1.5 To promote awareness of current health care issues, environmental concerns, and needs of the community, the nation, and the world.
- 1.6 To promote programs and activities that develops the physical, mental, and the social well-being of the individual.
- 1.7 To enhance leadership, citizenship, ethical practices, and respect for the dignity of work for health science/careers education students.

## ARTICLE III ORGANIZATION

### Section A. The Organization

#### Subsection 1. Structure

- 1.1 Cal-HOSA is an association made up of local chapters in accordance with the charter granted by national HOSA, Inc.

#### Subsection 2. Governance

- 2.1 Cal-HOSA elects the Board of Directors to oversee the governance of the organization.

#### Subsection 3. Chapter Charters

- 3.1 The Board of Directors, on behalf of Cal-HOSA shall grant state charters to local chapters.

## ARTICLE IV MEMBERSHIP

## Section A. Membership Requirements

### Subsection 1. Chapters

- 1.1 Cal-HOSA shall consist of the total membership of at least five chartered local chapters.
- 1.2 A local chapter shall have at least five (5) active members and one (1) advisor.
- 1.3 All shall be members of the state and national organization to qualify for a charter.
- 1.4 Each local chapter shall be open for membership to all health Science/careers education program students regardless of race, sect, creed, or national origin.
- 1.5 Cal-HOSA members shall be recognized only through a local chapter.

### Subsection 2. Members

- 2.1 Cal-HOSA members shall remain in “good standing” throughout their membership. “Good standing” is defined as a member who displays a positive and professional image, promotes Cal-HOSA as a positive experience, understands, and follows the established Cal-HOSA Bylaws and Policies and Procedures and remains current in all Cal-HOSA related financial responsibilities.

## Section B. Types of Membership

### Subsection 1. **Active Division**—Active members are:

- 1.1 **Students enrolled in a middle school, high school, or post-secondary/collegiate health science/careers education programs as approved by the California Department of Education.** An active member shall affiliate as established in the Cal-HOSA Policies and Procedures and shall be eligible to hold local, state, or national office and participate in activities and events. If chosen, the member may serve as a voting delegate and represent their chapter in local, regional, and state Cal-HOSA activities or represent the state in national activities of their division.
- 1.2 Divisions:
  - (a) **Middle School (JUMP) members** are middle school students who are in grades 6-8 and are enrolled in a health science/careers education program or middle schools that provide health science context for students interested in healthcare. Middle school students are not eligible to serve as a voting delegate or hold office.
  - (b) **Secondary members** are high school or prevocational students enrolled in a health science/careers education program.
  - (c) **Post-secondary/Collegiate members** are students not enrolled in high school, have received a high school diploma and/or are pursuing a General Education Development (GED) Certificate and are majoring in a healthcare related field.

### Subsection 2. **Associate Division**—Associate members are:

- 2.1 Members who may be associated with or participating in the professional development of Cal-HOSA as approved by the state association. Associate

members shall affiliate as established in the Policies and Procedures by Cal-HOSA but are not eligible to serve as a voting delegate, hold office, or otherwise represent this state association.

2.2 Divisions:

- (a) **Professional members** are health professionals or other adult members of the education, includes advisors, and/or the community who wishes to assist and support the Cal-HOSA program.
- (b) **Alumni members** are former active members who are in good standing in their chapters.
- (c) **Honorary members** are persons who have made significant contributions to the development of Cal-HOSA and render outstanding service to the organization. The Board of Directors and the Executive Council awards this membership.
- (d) **Corporate members** are institutions or associations wishing to support the Cal-HOSA program.

## ARTICLE V AFFILIATION FEES

### Section A. Active and Associate Fees

#### Subsection 1. Active Membership Affiliation

- 1.1 All Cal-HOSA secondary and post-secondary/collegiate members shall affiliate as determined by the Cal-HOSA Policies and Procedures and Cal-HOSA Board of Directors plus the current national affiliation as determined by the national organization.

#### Subsection 2. Associate Affiliation Fees

- 2.1 All Cal-HOSA associate, professional and alumni members shall as affiliate as members as indicated in the Cal-HOSA Policy and Procedures and as determined by the Board of directors and the national affiliation process.
- 2.2 Honorary Cal-HOSA members do not have affiliation fees but shall pay national affiliation.
- 2.3 Corporate members shall pay affiliation fees as determined by the Cal-HOSA Policy and Procedures as the Cal-HOSA Board of Directors.

#### Subsection 3. General Information

- 3.1 Members shall pay their local state and national affiliation fees by January 1 of each school year. Membership dues will be accepted for second semester students until March 1 each school year.
- 3.2 State and national fees shall be submitted to the national headquarters with the appropriate chapter membership registration forms.
- 3.3 Chapters submitting their affiliation fees to the National HOSA headquarters before October 15 shall be recognized as one of the chapters in the "First 100 Club" and are recognized by National HOSA.
- 3.4 Those chapters who enroll all of their health science/careers education students in the Cal-HOSA organization are considered "100% Affiliated" and are recognized by national HOSA.

## Section B. Finances

### Subsection 1. Fiscal Year

- 1.1 The fiscal year of Cal-HOSA shall be September 1 through August 31.

## ARTICLE VI STATE STUDENT OFFICERS

### Section A. State Student Officers

#### Subsection 1. Elections

- 1.1 The voting delegates of the combined secondary and post-secondary/collegiate divisions shall elect the state student officer candidates.
- 1.2 The nominating committee shall recommend qualified active Cal-HOSA student candidates to the voting delegates for the election.
- 1.3 There shall be one (1) election for state officers as follows:
  - (a) State Leadership Conference (SLC): All officers shall be elected to office. The nominating committee will slate the following officers at the SLC for the following positions: Cal-HOSA State President, Cal-HOSA State Vice President, Cal-HOSA Secretary/Treasurer, Cal-HOSA State Parliamentarian, **Region 1 Vice President, Region 2 Vice President, Region 3 Vice President, Region 4 Vice President, and Region 5 Vice President** will be selected at the Annual SLC.
  - (b) In the event a postsecondary officer is not elected at either the SLC, a special election for a postsecondary representative will be activated as described in the Cal-HOSA Policy and Procedures.
- 1.4 No more than two of the state student officers shall serve from the same school at one time and no more than two of the state officers shall represent postsecondary members during their term of office.
- 1.5 Cal-HOSA state student officers shall serve one (1) term. At the completion of their term they may apply to run for a second term. An officer may not serve more than two (2) terms.

#### Subsection 2. Qualifications

- 2.1 The qualifications for a state officer are described in the Cal-HOSA Policies and Procedures.
- 2.2 All candidates shall be an active Cal-HOSA member.

#### Subsection 3. Responsibilities and Terms

- 3.1 The general and specific duties of the Cal-HOSA state student officers are described in the Cal-HOSA Policies and Procedures.
- 3.2 The Cal-HOSA state student officers shall compose the Executive Council.
- 3.3 The President shall serve in an advisory capacity on the Cal-HOSA Board of Directors.
- 3.4 All officers shall serve on a Standing Committee.
- 3.5 Officers shall serve for 1 year immediately following their election.

#### Subsection 4. Discipline

- 4.1 Elected Cal-HOSA state student officers who do not fulfill their obligations and responsibilities as outlined in the Cal-HOSA Policies and Procedures shall be asked to resign from office. Failure to respond to this request shall result in immediate removal from office.

## **Section B. National Officer Candidates**

### Subsection 1. Qualifications

- 1.1 Cal-HOSA national officer candidates shall have served as state officer prior to submitting their application as a National Officer candidate.
- 1.2 All candidates shall be active Cal-HOSA members.

### Subsection 2. Process

- 2.1 Potential candidates shall adhere to the national candidate process as outlined in the Policies and Procedures.
- 2.2 All national officer candidates shall be approved by the Cal-HOSA official voting delegates at the Annual State Leadership Conference.
- 2.3 All national officer candidates shall must be approved by the Cal-HOSA State Advisor.

## **ARTICLE VII HOUSE OF DELEGATES**

### **Section A. Voting Delegates**

#### Subsection 1. Eligibility

- 1.1 The voting delegates shall be active Cal-HOSA members.
- 1.2 Each chartered chapter shall be allowed two voting delegates for up to 25 active members plus an additional delegate for each major fraction thereof.

#### Subsection 2. Duties

- 2.1 Each voting delegate shall be allowed one (1) vote.
- 2.2 The voting delegates shall:
  - (a) Review and revise the Cal-HOSA state student Bylaws necessary for carrying out activities of the organization
  - (b) Elect the Cal-HOSA state student officers
  - (c) Endorse eligible national officer candidates for Cal-HOSA
  - (d) Select a national theme for submission to the annual National Leadership Conference
  - (e) Respond to any other issues necessary for the organization

## **ARTICLE VIII EMBLEM AND COLORS**

### **Section A. Emblem and Colors**

#### Subsection 1. Emblem and Colors

- 1.1 The emblem of Cal-HOSA and its colors shall be the same as those adopted by National HOSA, Inc.



## **ARTICLE IX PARLIAMENTARY AUTHORITY**

### **Section A. Parliamentary Procedure**

#### Subsection 1. Rules for Business Sessions

- 1.1 The rules contained in the current edition of *Robert's Rules of Order, Newly revised* shall govern Cal-HOSA official meetings in all cases to which are applicable and in which they are not inconsistent with the Cal-HOSA Bylaws, Policies, and Procedures and any special rules Cal-HOSA may adopt.

## **ARTICLE X MEETINGS**

### **Section A. Meetings**

#### Subsection 1. Annual Meeting

- 1.1 The Business Session is held at the Cal-HOSA State Leadership Conference shall serve as the state student official annual meeting.

#### Subsection 2. Special Meetings

- 2.1 The Cal-HOSA Board of Directors shall be empowered to call any special meetings.

#### Subsection 3. Quorum

- 3.1 A majority of the membership present shall constitute a quorum.

## **ARTICLE XI BYLAWS**

### **Section A. Bylaws**

#### Subsection 1. Bylaws

- 1.1 These Bylaws shall be consistent with the National HOSA and Cal-HOSA and the Cal-HOSA Policies and Procedures.
- 1.2 These Bylaws shall be adopted by a majority vote of the voting delegates.
- 1.3 The Bylaws may be amended by a two-thirds (2/3s) vote of the voting delegates present at the State Leadership Conference.
- 1.4 Amendments shall be made in keeping with the purposes stated in Article II of Cal-HOSA Bylaws.

## **ARTICLE XII DISSOLUTION**

### **Section A. Dissolution**

#### Subsection 1. Dissolution

- 1.1 Upon the final dissolution of Cal-HOSA and the final satisfaction of all obligations and liabilities, the remaining assets shall be disbursed in accordance with the California Department of Education regulations.