

California HOSA

International Executive Council (IEC) Candidate Guide & Application 2027-2028 Term

Welcome and Introduction

Your decision to pursue candidacy for the HOSA–Future Health Professionals International Executive Council (IEC) reflects an exceptional level of dedication, leadership, and commitment to our organization. IEC members represent HOSA at the international level, serving as leaders and advocates for members across chartered associations.

As a Cal-HOSA IEC Candidate, you represent not only yourself but also the leadership, professionalism, and excellence of California HOSA.

This IEC Candidate Guide outlines the qualifications, selection procedures, responsibilities, and expectations for Cal-HOSA members seeking California's recommendation for International HOSA office.

Cal-HOSA may recommend up to four candidates:

- Two Secondary Division candidates
- Two Postsecondary/Collegiate Division candidates

Cal-HOSA is not required to recommend a candidate in either division. Only candidates who demonstrate the qualifications, preparation, leadership, and professionalism expected of International HOSA representatives will be considered for recommendation.

The California recommendation process is separate from the International HOSA election process. Candidates recommended by Cal-HOSA must satisfy all additional requirements established by International HOSA.

We wish you the best of luck in your leadership journey and look forward to the positive impact you may make on HOSA members throughout the world.

Sincerely,

Cal-HOSA Leadership Team

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About HOSA and International Leadership

HOSA–Future Health Professionals is an international student organization dedicated to preparing future health professionals through leadership development, professional education, and service.

Cal-HOSA is officially recognized by the California Department of Education as a Career Technical Student Organization (CTSO). A CTSO provides career-focused leadership and educational opportunities as an integral part of Career Technical Education.

The International Executive Council serves as a representative student leadership body within HOSA–Future Health Professionals.

IEC members contribute to international leadership initiatives, support organizational priorities, engage with members, and represent HOSA at conferences and official activities.

Serving on the International Executive Council requires a strong understanding of HOSA's mission, history, governance, programs, and diverse membership.

Preparing to Apply

Before completing the IEC Candidate Application, candidates should carefully evaluate their time, resources, support system, academic responsibilities, capabilities, and readiness to serve in a leadership position.

Candidates should:

- Review this IEC Candidate Guide in its entirety.
- Meet with their Chapter Advisor, school administrator, and other individuals who support their candidacy.
- Discuss the time commitments, responsibilities, potential travel, and expectations associated with IEC candidacy.
- Confirm that their Chapter Advisor supports their candidacy.
- Study Cal-HOSA's and International HOSA's missions, histories, bylaws, policies, publications, programs, and activities.
- Understand that receiving California's recommendation does not guarantee election to International HOSA office.

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IEC Candidate Qualifications

All candidates must meet the following Cal-HOSA eligibility requirements.

General Qualifications

- Be a member of a chapter approved for California affiliation by the California Department of Education.
- Be an active Cal-HOSA member in good standing and officially registered for the 2026–2027 membership year.
- Be affiliated with a Cal-HOSA chapter at their school for the current membership year.
- Have a Chapter Advisor who supports the candidacy.
- Have previously held or currently hold a leadership position at their school or within Cal-HOSA.
- Have and maintain a minimum cumulative GPA of 2.5 on a 4.0 scale.
- Be recommended by the local Chapter Advisor and school administrator.
- Commit to fulfilling all required duties, activities, and time commitments associated with the California IEC Candidate selection process.
- Meet all additional eligibility requirements established by International HOSA.

Secondary Division Qualifications

Secondary candidates must:

- Be enrolled in an eligible Health Science and Medical Technology (HSMT) or Public Services (PS) Career Technical Education pathway.
- Hold junior classification or higher in high school.
- Maintain active membership in an eligible Cal-HOSA chapter throughout the California candidate selection process.

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Postsecondary/Collegiate Division Qualifications

Postsecondary/Collegiate candidates must:

- Be enrolled at a postsecondary or collegiate institution in California throughout their term of office.
- Maintain active membership in an approved postsecondary Cal-HOSA program throughout their term.
- Intend to pursue further education in a health-related field.
- Be enrolled full-time in an accredited college, university, or technical school.
- Meet all applicable International HOSA Postsecondary/Collegiate Division requirements.

Additional Eligibility Information

Each Cal-HOSA chapter may submit a maximum of two candidates for IEC consideration.

Cal-HOSA may recommend no more than two Secondary candidates and two Postsecondary/Collegiate candidates to International HOSA.

Meeting all eligibility requirements does not guarantee a California recommendation.

Cal-HOSA Recommendation Procedures for IEC Office

There are three rounds to the IEC Candidate selection process.

Candidates are responsible for understanding all requirements, completing assigned evaluations, and meeting established deadlines.

Round 1: Application

Complete the online Cal-HOSA IEC Candidate Application by **December 15, 2026, at 6:00 p.m.**

The application includes:

- General applicant and chapter information
- Eligibility confirmations

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- Leadership experience and involvement
- Two essay questions, each with a maximum of 750 words
- A Mock IEC Candidate Project
- Required agreements and supporting documentation

All applicants who meet the eligibility requirements and submit a complete application in accordance with the instructions by the deadline will advance to Round 2.

Applicants will be notified by email **by January 5, 2027**.

Late, incomplete, or improperly submitted applications will not be accepted. No extensions will be granted.

Round 2: IEC Candidate Examinations

Candidates must complete both examinations during the SLC online testing window of **February 22-26, 2027**.

The examinations are: State Officer Exam and Organizational Leadership Exam

Candidates must earn a combined weighted score of **80% or higher** to advance to Round 3.

Round 2 Evaluation Weights

Evaluation Component	Weight
State Officer Exam	20%
Organizational Leadership Exam	20%
Mock IEC Candidate Project	30%
Essay Question 1	15%
Essay Question 2	15%
Total	100%

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All five component scores will be converted to percentages before weighting.

Applicants will be notified by email **by March 2, 2027**, regarding whether they have advanced to Round 3.

Round 3: Campaign and Interview

Candidates advancing to Round 3 must complete the following activities.

Campaign Video Speech

- Record and upload a campaign speech lasting 2–4 minutes.
- The campaign speech must be submitted by **March 16, 2027**.
- Campaign speeches will be posted on Cal-HOSA's official YouTube channel.
- Campaign speeches may not be posted on personal or other social media accounts.
- No live campaign speeches will occur during SLC.

Candidate Roundtable

Candidates will participate in a Candidate Roundtable during the State Leadership Conference.

The session will be open to members and will provide an opportunity for candidates to respond to questions in a moderated discussion format.

Candidate Panel Interview

Candidates will participate in an interview conducted by a selection panel.

The interview will evaluate:

- Leadership experience and abilities
- Communication and interpersonal skills
- Knowledge of Cal-HOSA and International HOSA
- Understanding of the responsibilities of international office
- Professionalism and readiness to represent HOSA members

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Round 3 Evaluation

The campaign video speech, Candidate Roundtable performance, and panel interview will be evaluated without assigned percentage weights.

There is no minimum Round 3 score.

Final California Recommendation

Following the completion of the three rounds, the Cal-HOSA Leadership Team will review candidate evaluation results and determine which applicants will receive California's official recommendation to International HOSA.

Recommended candidates will be announced during the Grand Awards Session at the **2027 Cal-HOSA State Leadership Conference on April 3, 2027**.

Receiving a California recommendation does not guarantee election or placement on the International Executive Council.

Candidates recommended by Cal-HOSA must complete all additional requirements established by International HOSA.

Schedule of Events for IEC Candidates

All IEC candidates advancing to Round 3 must complete and attend the following events during the Cal-HOSA State Leadership Conference (SLC):

- Opening General Session
- IEC Candidate Orientation
- IEC Candidate Interviews
- Candidate Roundtable Session
- Presidents' Breakfast
- SLC Business Meeting
- Recognition Awards Session
- Grand Awards Session

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Scheduling Conflicts

Some competitive events may conflict with required IEC Candidate activities during SLC.

Candidates are responsible for identifying potential scheduling conflicts and notifying the Cal-HOSA Program Manager as soon as a conflict becomes known, prior to SLC.

Notification of a scheduling conflict does not automatically excuse a candidate from any required IEC Candidate activity.

If Recommended by Cal-HOSA

Recommended candidates agree to:

- Attend required IEC candidate preparation meetings and activities established by Cal-HOSA.
- Complete additional application requirements, assignments, and deadlines established by International HOSA.
- Participate in required interviews, examinations, campaign activities, or other international selection procedures.
- Maintain consistent communication with Cal-HOSA leadership and designated IEC candidate advisors.
- Maintain a minimum cumulative GPA of 2.5 and all applicable membership and enrollment requirements.
- Represent Cal-HOSA with professionalism, integrity, and respect throughout the international election process.

International HOSA Responsibilities

Candidates elected to the International Executive Council will be subject to the duties, commitments, travel requirements, and policies established by International HOSA.

Cal-HOSA's California IEC Candidate requirements do not replace International HOSA's official rules or election procedures.

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IEC Candidate Essay Questions & Instructions

The IEC Candidate essays provide applicants with an opportunity to demonstrate leadership experience, communication skills, understanding of HOSA, and readiness to represent members at the international level.

Essay Requirements

- Each essay response must not exceed 750 words.
- Responses must reflect the candidate's own experiences, perspectives, and ideas.
- Essays should demonstrate clear organization, thoughtful reasoning, and professional written communication.
- Each response must be entered directly into its designated text field in the online IEC Candidate Application.

Essay Question 1: Leadership Experience and Personal Growth

Describe a leadership experience that has significantly influenced your development as a leader.

In your response, address the following:

- The leadership position or responsibility you held and the circumstances surrounding the experience.
- A challenge you encountered and how you approached it.
- The actions you took, including how you collaborated with or supported others.
- The outcome of your efforts and what you learned about yourself as a leader.
- How this experience has prepared you to represent California and serve HOSA at the international level.

Your response should demonstrate self-awareness, accountability, problem-solving, and an understanding of effective leadership.

Maximum: 750 words

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Essay Question 2: Vision, Service, and International Impact

If recommended by Cal-HOSA and ultimately elected to the International Executive Council, how would you use your leadership role to strengthen HOSA and serve its members?

In your response, address the following:

- Your understanding of HOSA's mission and the responsibilities of the International Executive Council.
- An opportunity for improvement or growth within HOSA that you would like to address.
- Specific initiatives you would propose to benefit members across multiple chartered associations.
- How you would collaborate with other International Executive Council members, association leaders, and HOSA leadership.
- How you would ensure your efforts reflect the needs and perspectives of a diverse international membership.

Your response should demonstrate an informed vision, commitment to service, creativity, and collaborative leadership.

Maximum: 750 words

Essay Evaluation

Each essay represents **15% of the combined Round 2 evaluation score**, for a total of 30%.

Essays will be evaluated based on the candidate's leadership understanding, communication, quality of ideas, and readiness for international representation.

Candidates must earn a combined weighted Round 2 score of at least 80% to advance to Round 3.

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Mock IEC Candidate Project

Project Overview

Design an original project or initiative that an International Executive Council member could realistically implement during their term.

The project should benefit HOSA members, strengthen engagement across chartered associations, or promote leadership and professional development in health-related fields.

Candidates must develop a project proposal that includes all six required components.

Required Project Components

1. Project Title and Summary

Provide a creative title and a one-paragraph summary (3–5 sentences) explaining the project's purpose, goals, and overall vision.

2. Objective and Alignment

State your project's primary objective and explain how it supports HOSA's mission.

3. Target Audience

Identify the members, chapters, membership divisions, or chartered associations your project would serve.

Explain why you selected this audience and how participants would benefit.

4. Project Plan and Timeline

Develop a clear, step-by-step implementation plan describing how your project would be carried out during an IEC term.

Include key activities, milestones, deadlines, and relevant HOSA events.

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5. Promotion and Communication

Explain how you would promote the project and encourage participation among HOSA members.

Consider digital communications, chapter and chartered association outreach, social media, or conference presentations.

Describe how your communication strategy would reach the intended audience and support participation.

6. Evaluation and Impact

Explain how you would measure the success and effectiveness of your project.

Include **2-3 measurable outcomes**, such as:

- Number of chapters or chartered associations reached
- Member participation or engagement rates
- Participant survey results
- Number of resources developed or distributed
- Demonstrated improvements in leadership development or member engagement

Describe the potential long-term impact your project could have on HOSA members or the healthcare community.

Project Submission Requirements

- The project must be typed and submitted as one PDF document.
- All six required components must be included and clearly identified.
- There is no page limit.
- Candidates may include tables, timelines, charts, or other visual elements.
- The project must represent the candidate's own ideas and planning.
- Projects should be realistic for an IEC member to implement within a single term.

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Project Evaluation

The Mock IEC Candidate Project represents **30% of the combined Round 2 evaluation score.**

Projects will be evaluated based on:

- Creativity and Initiative
- Planning and Feasibility
- Alignment with HOSA
- Communication and Organization
- Potential Impact

The Mock IEC Candidate Project is developed for evaluation purposes and does not guarantee implementation by Cal-HOSA or International HOSA.

IEC Candidate Examination Study Guide

Overview

The IEC Candidate examinations evaluate candidates' knowledge of HOSA–Future Health Professionals, organizational leadership, governance, membership, and professional responsibilities.

Candidates must complete both examinations during Round 2.

Exam Information

Testing Window: February 22–26, 2027

State Officer Exam Weight: 20%

Organizational Leadership Exam Weight: 20%

Candidates must earn a combined weighted Round 2 score of 80% or higher to advance to Round 3.

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Recommended Study Topics

1. HOSA History, Mission, and Core Values
2. Cal-HOSA and International HOSA Organizational Structure
3. HOSA Bylaws and Governance
4. Membership, Affiliation, and Membership Divisions
5. Policies, Procedures, and Parliamentary Rules
6. State and International Leadership Roles and Responsibilities
7. HOSA Conferences, Programs, and Leadership Opportunities
8. Leadership Styles and Principles
9. Teamwork and Collaboration
10. Ethical Decision-Making and Accountability
11. Conflict Resolution and Problem-Solving
12. Professional Communication
13. Organizational Planning and Goal Setting
14. Project Management and Leadership Effectiveness

Official Study Resources

Cal-HOSA Bylaws: <https://www.cal-hosa.org/bylaws/>

Cal-HOSA Membership Information: <https://www.cal-hosa.org/membership-information/>

What Is HOSA?: <https://hosa.org/what-is-hosa/>

History of HOSA: <https://hosa.org/history/>

HOSA Handbook: <https://hosa.org/hosa-handbook/>

HOSA Bylaws: <https://hosa.org/wp-content/uploads/2025/12/HOSABYLAWS-FINAL-2025-Edited.pdf>

HOSA, Inc. Bylaws: <https://hosa.org/wp-content/uploads/2025/11/HOSA-Inc-Bylaws-FINAL.pdf>

HOSA Policies and Procedures: <https://hosa.org/wp-content/uploads/2024/11/Policies-and-Procedure-2024.pdf>

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Cal-HOSA IEC Candidate Application Instructions

Application Deadline

December 15, 2026, at 6:00 p.m.

All IEC Candidates must complete the online application and submit all required documents by the established deadline. Late, incomplete, or improperly submitted applications will not be accepted. No extensions will be granted.

Application Process

1. Review the IEC Candidate Guide

Read the 2027–2028 Cal-HOSA IEC Candidate Guide in its entirety. Candidates are responsible for understanding the eligibility requirements, California recommendation procedures, evaluation process, and responsibilities associated with IEC candidacy.

2. Meet With Your Chapter Advisor

Discuss your interest in IEC candidacy with your Chapter Advisor. Candidates under 18 must also involve a parent or legal guardian. Review the expectations and potential commitments associated with seeking International HOSA office.

3. Complete the Required Application Documents

Download, complete, and obtain all required signatures on the application documents listed below. Candidates are responsible for ensuring that each document is accurate, complete, and properly signed.

4. Prepare Your Essays and Mock IEC Candidate Project

Complete both required essay questions, with a maximum of 750 words per response, and prepare the Mock IEC Candidate Project according to the instructions in the Candidate Guide.

Both essays must be entered directly into their designated text fields in the online application.

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5. Submit the Online Application

Complete all required fields in the online application and upload each required document individually in its designated upload field.

Required Application Documents Checklist

The following items must be completed and submitted as part of the IEC Candidate Application:

- **IEC Candidate Agreement:** Completed and signed by the candidate.
- **IEC Candidate Code of Conduct Acknowledgment:** Completed and signed by the candidate.
- **Chapter Advisor Agreement:** Completed and signed by the Chapter Advisor.
- **Parent/Guardian Consent & Agreement:** Completed and signed by a parent or legal guardian for candidates under 18 only.
- **School Administrator Statement of Support:** Completed and signed by a school administrator.
- **Academic Transcript:** Submit an unofficial transcript demonstrating a minimum cumulative GPA of 2.5.
- **Candidate Headshot:** Upload a high-quality, professional-style photograph.
- **Essay Question 1:** Complete the required response directly in the online application.
- **Essay Question 2:** Complete the required response directly in the online application.
- **Mock IEC Candidate Project:** Complete all required project components and submit as one document.

Only PDF files will be accepted for document uploads.

Application Review and Notification

All candidates who meet the eligibility requirements and submit a complete application by the established deadline will advance to Round 2 of the California IEC Candidate evaluation process.

Candidates will be notified by email **by January 5, 2027**, regarding advancement to Round 2.

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Application Document Checklist

Location	Document
Pages 9–10	Essay Questions & Instructions
Pages 11–13	Mock IEC Candidate Project Instructions
Pages 13–14	Examination Study Guide
Pages 15–16	Application Instructions
Pages 18–19	IEC Candidate Agreement*
Pages 20–21	IEC Code of Conduct Acknowledgment*
Pages 22–23	Chapter Advisor Agreement*
Pages 24–25	Parent/Guardian Consent & Agreement*
Pages 26–27	School Administrator Statement of Support*
Online Application	Essay Question 1 & Essay Question 2
You Provide	Mock IEC Candidate Project
You Provide	Unofficial Academic Transcript
You Provide	Professional Headshot

Documents marked with an asterisk (*) must be completed, signed, and uploaded individually through the online application.

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Cal-HOSA IEC Candidate Agreement

Becoming a Cal-HOSA International Executive Council (IEC) Candidate requires a commitment to leadership, professionalism, accountability, and service. Candidates must understand the responsibilities associated with representing California HOSA and seeking a recommendation for international office.

By signing this agreement, the candidate acknowledges that they have reviewed the **2027-2028 Cal-HOSA IEC Candidate Guide & Application** and agree to the following expectations.

1. Eligibility and Academic Standards

- Maintain active Cal-HOSA membership in good standing and meet all applicable affiliation and eligibility requirements.
- Maintain a minimum cumulative GPA of 2.5 on a 4.0 scale.
- Meet the applicable Secondary or Postsecondary/Collegiate Division requirements.
- Notify Cal-HOSA of any changes that may affect eligibility or participation.

2. Candidate Responsibilities and Participation

- Complete all required application materials, examinations, assignments, and candidate evaluations.
- Attend and fully participate in all required IEC Candidate activities, meetings, interviews, and conference events.
- Maintain consistent communication with Cal-HOSA leadership and respond promptly to official correspondence.
- Demonstrate responsibility, professionalism, and appropriate time management throughout the selection process.

3. California Recommendation Process

- Understand that the California IEC Candidate selection process consists of three rounds.
- Acknowledge that advancement to Round 3 requires a combined weighted Round 2 score of at least **80%**.
- Understand that Cal-HOSA may recommend up to two Secondary and two Postsecondary/Collegiate candidates but is not obligated to recommend any candidate.
- Acknowledge that receiving Cal-HOSA's recommendation does not guarantee election or placement on the International Executive Council.

4. Professional Conduct and Representation

- Follow the Cal-HOSA IEC Candidate Code of Conduct and all applicable organizational policies.
- Represent Cal-HOSA with honesty, integrity, professionalism, and respect.

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- Maintain appropriate conduct during official events, meetings, interviews, campaign activities, and communications.
- Protect confidential organizational and candidate information.

5. International HOSA Requirements

If recommended by Cal-HOSA, I agree to:

- Complete all additional eligibility, application, campaign, and election requirements established by International HOSA.
- Participate in required preparation meetings, interviews, and other assigned activities.
- Maintain communication with Cal-HOSA leadership throughout the international election process.
- Comply with applicable International HOSA policies and expectations.

6. Accountability and Disciplinary Action

I understand that failure to fulfill candidate responsibilities, maintain eligibility, attend required activities, or comply with organizational policies may result in disciplinary action, including withdrawal of my candidacy or California recommendation.

Candidate Acknowledgment

By signing below, I confirm that I have read and understand the **2027-2028 Cal-HOSA IEC Candidate Guide & Application** and this agreement. I acknowledge the responsibilities, commitments, and expectations associated with IEC candidacy and agree to fulfill them to the best of my ability.

Candidate's Printed First and Last Name: _____

Candidate's Signature: _____

Date: _____

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Cal-HOSA IEC Candidate Code of Conduct Acknowledgment

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As a Cal-HOSA International Executive Council (IEC) Candidate, I understand that I am expected to demonstrate the highest standards of professionalism, integrity, responsibility, and respect while representing Cal-HOSA and pursuing a recommendation for international office.

I acknowledge that the **Cal-HOSA IEC Candidate Code of Conduct**, as outlined in the 2027-2028 Cal-HOSA IEC Candidate Guide & Application, establishes the standards and expectations that I must follow throughout the candidate selection process and during official Cal-HOSA activities.

Code of Conduct Acknowledgment

By signing this acknowledgment, I confirm that:

1. **Review and Understanding:** I have read and understand the Cal-HOSA IEC Candidate Code of Conduct and agree to comply with all applicable organizational policies and expectations.
2. **Professionalism and Integrity:** I will conduct myself with honesty, integrity, respect, and professionalism in all interactions with fellow candidates, members, Chapter Advisors, staff, and organizational leadership.
3. **Prohibited Conduct:** I understand and agree to comply with all policies regarding alcohol, drugs, tobacco/vaping, harassment, bullying, hazing, dishonesty, illegal behavior, and other prohibited conduct.
4. **Conference and Event Responsibilities:** I will attend all required candidate activities and comply with applicable dress codes, identification requirements, curfews, travel arrangements, supervision procedures, and event regulations.
5. **Communication and Confidentiality:** I will maintain appropriate professional communication, protect confidential organizational information, and comply with all applicable campaign and communication requirements.
6. **Accountability:** I understand that violations of the Code of Conduct may result in corrective or disciplinary action, including warnings, restrictions on participation, probation, suspension, withdrawal of IEC candidacy, or withdrawal of California's recommendation.

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7. **International HOSA Requirements:** If recommended by Cal-HOSA, I understand that I must also comply with any additional conduct standards and policies established by International HOSA.

Candidate Certification

By signing below, I certify that I have read and understand the **Cal-HOSA IEC Candidate Code of Conduct** contained in the 2027-2028 Cal-HOSA IEC Candidate Guide & Application.

I acknowledge that compliance with these standards is a condition of my candidacy and agree to uphold the values and expectations of Cal-HOSA throughout the selection process.

Candidate's Printed First and Last Name: _____

Candidate's Signature: _____

Date: _____

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Cal-HOSA IEC Candidate Chapter Advisor Agreement

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Serving as the Chapter Advisor of a Cal-HOSA International Executive Council (IEC) Candidate requires a commitment to supporting the candidate's leadership development, academic success, and preparation for international office.

The Chapter Advisor plays an essential role in ensuring that the candidate understands the responsibilities, expectations, and requirements associated with seeking Cal-HOSA's recommendation for the International Executive Council.

By signing this agreement, the Chapter Advisor acknowledges having reviewed the **2027-2028 Cal-HOSA IEC Candidate Guide & Application** and agrees to the following responsibilities.

1. Candidate Eligibility and Verification

- Verify that the candidate is an active Cal-HOSA member in good standing and officially registered for the 2026-2027 membership year.
- Confirm that the candidate's chapter is officially affiliated for the current membership year.
- Verify that the candidate meets the applicable Secondary or Postsecondary/Collegiate Division eligibility requirements.
- Confirm that the candidate has previously held or currently holds a leadership position at their school or within Cal-HOSA.
- Verify that the candidate maintains a minimum cumulative GPA of 2.5 on a 4.0 scale.
- Recommend only candidates who meet the eligibility requirements and demonstrate readiness for the responsibilities of IEC candidacy.

2. Candidate Meeting and Preparation

- Meet with the candidate before submitting the application to review the IEC Candidate Guide, responsibilities, and expectations.
- Discuss the candidate's academic schedule, extracurricular activities, employment, and other commitments that may affect participation.
- Support the candidate's preparation for the State Officer Exam, Organizational Leadership Exam, essays, Mock IEC Candidate Project, campaign speech, Candidate Roundtable, and panel interview.
- Ensure the candidate understands all application deadlines and required evaluation activities.

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3. Participation and Communication

- Support the candidate's attendance and participation in all required Cal-HOSA IEC Candidate activities.
- Assist with coordinating school-related scheduling conflicts and necessary approvals.
- Maintain communication with the candidate and Cal-HOSA leadership regarding important updates, responsibilities, and deadlines.
- Encourage the candidate to demonstrate professionalism, accountability, and effective time management.

5. California Recommendation and International HOSA Requirements

- Understand that Cal-HOSA may recommend up to two Secondary Division candidates and two Postsecondary/Collegiate Division candidates.
- Acknowledge that Cal-HOSA is not obligated to recommend any candidate.
- Understand that receiving Cal-HOSA's recommendation does not guarantee election or placement on the International Executive Council.
- Support the candidate in meeting additional International HOSA requirements if recommended by Cal-HOSA.

Chapter Advisor Acknowledgment

By signing below, I confirm that I have reviewed the **2027-2028 Cal-HOSA IEC Candidate Guide & Application**, discussed the responsibilities and expectations of IEC candidacy with the candidate, and agree to provide the support outlined in this agreement.

Candidate's First and Last Name: _____

Chapter/School Name: _____

Chapter Advisor's Printed First and Last Name: _____

Chapter Advisor's Signature: _____

Date: _____

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Cal-HOSA IEC Candidate Parent/Guardian Consent & Agreement

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As the parent or legal guardian of a Cal-HOSA International Executive Council (IEC) Candidate, I acknowledge that I have reviewed the **2027-2028 Cal-HOSA IEC Candidate Guide & Application** and understand the responsibilities, expectations, and commitments associated with my child's candidacy for international office.

By signing this agreement, I authorize my child's participation in the California IEC Candidate selection process and acknowledge the following:

1. Consent to Candidacy and Participation

- I authorize my child to apply for and participate in the Cal-HOSA IEC Candidate selection process, including examinations, interviews, campaign activities, and other required events.
- I understand that IEC candidacy involves three rounds of evaluation and that advancement through the California selection process is not guaranteed.
- I understand that receiving Cal-HOSA's recommendation does not guarantee election or placement on the International Executive Council.
- I authorize my child's participation in additional International HOSA candidate activities if recommended by Cal-HOSA, subject to any separately required permissions or forms.

2. Academic and Leadership Responsibilities

- I understand that my child must maintain a minimum cumulative GPA of 2.5 on a 4.0 scale and meet all applicable membership and eligibility requirements.
- I agree to encourage my child to fulfill assigned responsibilities, meet established deadlines, and participate in required activities.
- I understand that IEC candidacy requires professionalism, accountability, communication, and effective time management.

4. Code of Conduct and Accountability

- I have reviewed the Cal-HOSA IEC Candidate Code of Conduct and understand the standards of behavior expected of my child.
- I agree to support my child's compliance with all applicable Cal-HOSA, school, district, and International HOSA policies.
- I understand that failure to maintain eligibility, fulfill responsibilities, or comply with organizational policies may result in corrective or disciplinary action, including withdrawal of candidacy or California's recommendation.

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5. Media and Publicity Authorization

I authorize Cal-HOSA, its authorized representatives, the California Department of Education, and affiliated organizational partners to photograph, record, and use my child's name, image, likeness, voice, and recordings for official educational, informational, and promotional purposes.

I understand that these materials may be included in printed publications, websites, social media, video productions, presentations, and other official communications without additional approval or compensation.

6. International HOSA Requirements

- I understand that candidates recommended by Cal-HOSA may be required to complete additional applications, forms, interviews, campaign activities, and other requirements established by International HOSA.
- I acknowledge that International HOSA independently administers its election process and establishes the responsibilities and commitments of elected IEC members.
- I understand that additional travel permissions, medical forms, or other authorizations may be required for participation in international-level activities.

Parent/Guardian Acknowledgment

By signing below, I confirm that I have reviewed the **2027-2028 Cal-HOSA IEC Candidate Guide & Application**, understand the responsibilities and expectations associated with IEC candidacy, and authorize my child's participation in the California IEC Candidate selection process.

Candidate's First and Last Name: _____

Parent/Guardian's Printed First and Last Name: _____

Parent/Guardian's Signature: _____

Date: _____

California HOSA

International Executive Council (IEC) Candidate Guide & Application 2027-2028 Term

Cal-HOSA IEC Candidate School Administrator Statement of Support

2027-2028 Term

Our school/institution is pleased to express its support for _____, who is seeking California's recommendation as a candidate for the 2027-2028 HOSA International Executive Council (IEC).

We recognize that IEC candidacy is a significant leadership opportunity requiring academic responsibility, professionalism, preparation, and participation in organizational activities. We support the candidate's pursuit of this opportunity and acknowledge the responsibilities associated with representing California HOSA at the international level.

As the school administration, we acknowledge and agree to the following:

1. Candidate Support

Our school/institution supports the candidate's participation in the Cal-HOSA IEC Candidate selection process, including required examinations, interviews, campaign activities, and other official candidate events.

2. Academic Standing and Eligibility

We understand that the candidate must maintain a minimum cumulative GPA of 2.5 on a 4.0 scale and meet all applicable Cal-HOSA and International HOSA membership, enrollment, and eligibility requirements.

3. Candidate Commitments

We have reviewed the anticipated responsibilities, required activities, and time commitments associated with IEC candidacy and support the candidate's participation in the selection process.

4. School Attendance and Scheduling

We acknowledge that participation in official IEC Candidate activities may require absences from instructional time or participation outside regular school hours. Our institution agrees to support reasonable scheduling accommodations and coordination of these commitments in accordance with applicable school and district policies.

California HOSA

International Executive Council (IEC) Candidate Guide & Application 2027-2028 Term

5. International HOSA Election Process

We understand that receiving Cal-HOSA's recommendation does not guarantee election or placement on the International Executive Council.

Candidates recommended by Cal-HOSA must satisfy additional requirements established by International HOSA, and our institution supports the candidate's continued participation in that process.

School Administrator Acknowledgment

By signing below, I confirm that I am authorized to provide this statement on behalf of our school/institution, have reviewed the expectations associated with IEC candidacy, and support the above-named candidate's application for California's recommendation to the International Executive Council.

School Administrator's Printed First and Last Name: _____

Title/Position: _____

School/Institution Name: _____

School Administrator's Signature: _____

Date: _____